



MICROSOFT COPILOT IN 2025

WHAT'S CHANGED
& WHAT'S NEXT





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Microsoft Copilot 365 - What's Changed and What's Next

It is evident that Microsoft is heavily investing in artificial intelligence, and Copilot exemplifies the significant capabilities of these technologies.

Microsoft is deeply committed to enhancing productivity and collaboration through Copilot 365. By integrating advanced AI capabilities into Microsoft 365 apps, Copilot empowers users to streamline their workflows, generate insights, and automate complex tasks. Microsoft's dedication to privacy, security, and compliance ensures that user data is protected and never used for training purposes.

With features like real-time prompt suggestions, document summarization, and intelligent chat, Copilot 365 transforms the way individuals and organizations work, fostering efficiency and innovation. This commitment underscores Microsoft's vision of creating a seamless, secure, and intelligent digital workspace for everyone.

What is Copilot in Microsoft 365

Microsoft Copilot for Microsoft 365 is an AI-powered productivity tool that coordinates large language models (LLMs), content in Microsoft Graph, and the Microsoft 365 apps that you use every day, such as Word, Excel, PowerPoint, Outlook, Teams, and others. This integration provides real-time intelligent assistance, enabling users to enhance their creativity, productivity, and skills.

Copilot for Microsoft 365 uses a combination of LLMs, a type of artificial intelligence (AI) algorithm that uses deep learning techniques and vast data sets to understand, summarize, predict, and generate content. These LLMs include pre-trained models, such as Generative Pre-Trained Transformers (GPT) like GPT-4, designed to excel in these tasks.

Microsoft 365 apps (such as Word, Excel, PowerPoint, Outlook, Teams, loop, and more) operate with Copilot to support users in the context of their work. **Microsoft 365 Rebrands to Copilot: What to Expect in 2025 | Windows**



New User Interface

Microsoft Copilot has introduced several exciting updates to its user interface recently:



1. Copilot Chat Enhancements:

- Real-time Prompt Suggestions: Save time by leveraging prompt suggestions based on your chat history.
- Pages in Copilot Chat: Turn Copilot responses into editable pages that you can share and collaborate on.



2. Copilot in Word and PowerPoint:

- Draft Smarter in Word: Seamlessly attach rich content from emails and meetings.
- Refine Presentation Text in PowerPoint: Use Copilot to fix grammar, condense text, or enhance tone for a professional touch.

3. Copilot Studio:

- Generative Actions: Replace manual topic triggers with AI-powered orchestration for more fluid conversations.

4. Mobile App Improvements:

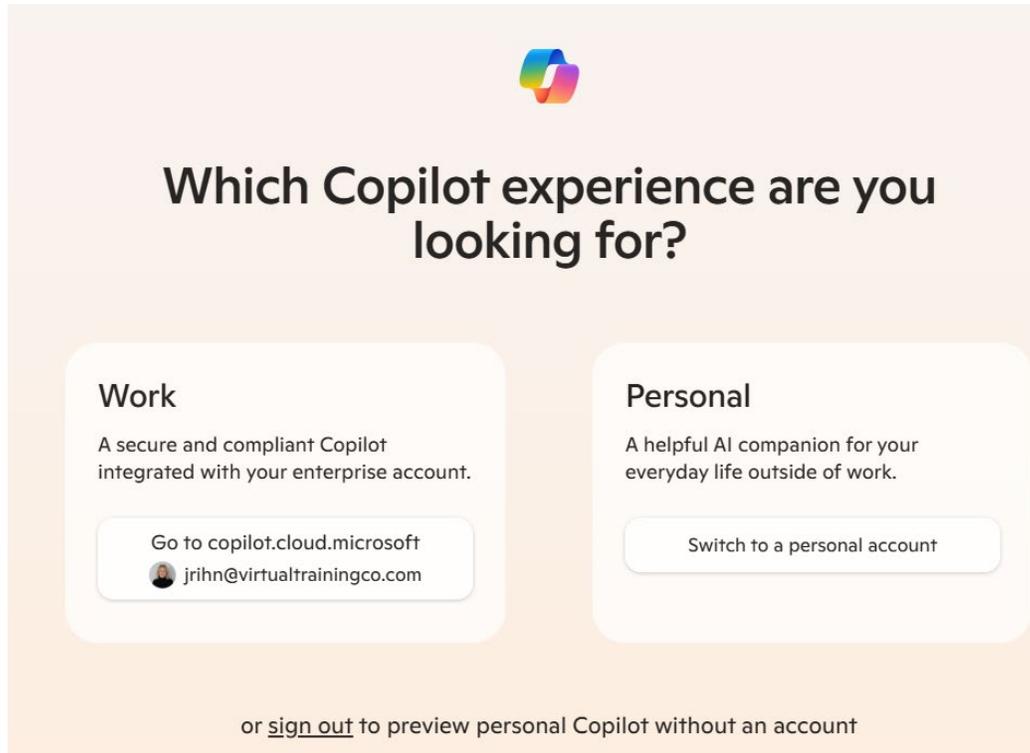
- View, Edit, and Share Copilot Pages on Mobile: Stay productive on the go with the Microsoft 365 mobile app.

4. Copilot on Edge:

- Enhanced Large File Support: Work seamlessly with larger documents in Copilot Chat.



- These updates aim to boost productivity and make interactions with Copilot more intuitive and efficient.



New URL

Microsoft has a new URL/Web Address for Copilot: www.M365Copilot.com.

The old one was www.Microsoft.com/copilot.

Other Ways to Access Copilot is with Outlook, Teams and your Microsoft account.



Copilot App

Copilot for Microsoft 365 combines the power of large language models (LLMs) with the intelligence of Microsoft Graph to help you get things done. If authorized by your organization, you have the option to add plugins for more data sources (like apps and web content) that Copilot will interact with on your behalf.

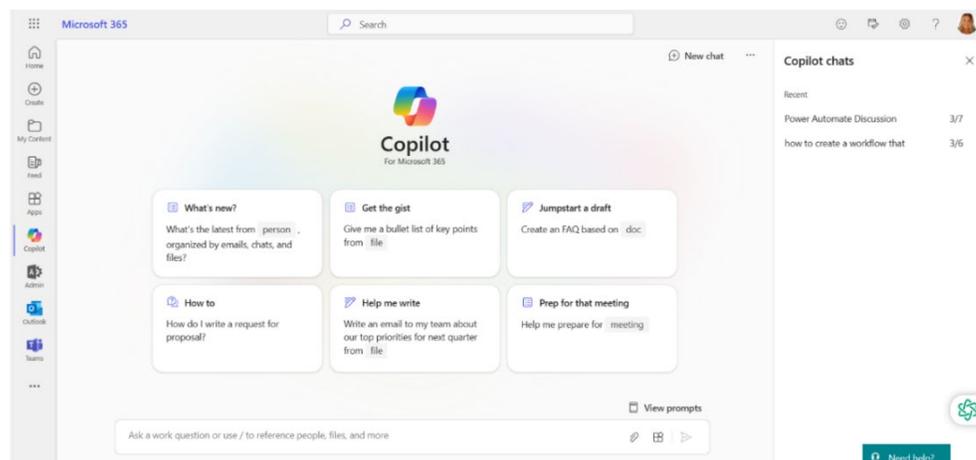
Copilot can synthesize data from multiple sources to give you a summary of things you need to catch up on, including your files, messages, meetings, emails, and people. It can also help you find and use info that's buried in documents or lost in conversations. And with Copilot by your side, you can create content with it all.

Ask a work-related question, or try one of these:

- Draft a message with action items from my last meeting.
- Catch up on my unread emails.
- How do I write a request for proposal?

Access Copilot 365

1. Log into your Microsoft Account online.
2. Click on the Copilot icon from the menu bar on the left.



Real-Time Prompt Suggestions

Real-time prompt suggestions in Copilot are designed to enhance your productivity by offering relevant prompts based on the context of your conversation. Here's how it works:

1. Context Analysis: As you type, Copilot analyzes the context of your conversation to understand the topic and your intent.
2. Prompt Generation: Based on this analysis, Copilot generates a list of suggested prompts that are relevant to your current discussion.



3. **User Selection:** You can choose from these suggestions to quickly continue the conversation without having to type out the entire prompt yourself.

This feature helps streamline your interactions, making it easier to find the information you need or complete tasks more efficiently.

Let's say you're discussing a project update in Copilot Chat. Here's how real-time prompt suggestions might work:

1. **You type:** "We need to finalize the project timeline."
2. **Copilot analyzes:** It understands you're talking about project management and timelines.
3. **Prompt suggestions appear:** Copilot might suggest prompts like:
 - "Can you provide a draft timeline for review?"
 - "What are the key milestones for this project?"
 - "Who will be responsible for each task?"

You can then select one of these suggestions to quickly continue the conversation. This feature helps you stay focused and efficient by reducing the time spent typing and thinking about what to ask next.

Copilot Lab

Copilot Lab is a new feature of Microsoft 365 Copilot that empowers users to learn how to work with AI by experimenting with prompts, sharing insights, and exploring the possibilities. Here's what you need to know:

1. **What Is Copilot Lab?**

- **Definition:** Copilot Lab serves as a hub where users can engage with AI in a hands-on manner.
- **Purpose:** It enables users to learn, experiment, and collaborate on using Microsoft Copilot effectively.
- **Features:**
 - **Prompts:** These are instructions or questions that guide Copilot's behavior. Users can create, modify, and share prompts.
 - **Learning Environment:** Copilot Lab provides a safe space to explore AI capabilities.
 - **Inspiration:** Users can discover creative ways to leverage Copilot.
- **Use Cases:**
 - **Learning:** Understand how Copilot interprets prompts and generates code.
 - **Collaboration:** Share insights and best practices with colleagues.

 [View prompts](#)



- **Innovation:** Experiment with novel ideas and approaches.

2. How Does It Work?

- **Explore Prompts:** Users can access a collection of prompts within Copilot Lab.
- **Customization:** Many prompts are customizable, allowing users to adapt them to specific tasks.
- **Integration:** Once a prompt is selected, users can incorporate it directly into their workflow using Copilot.

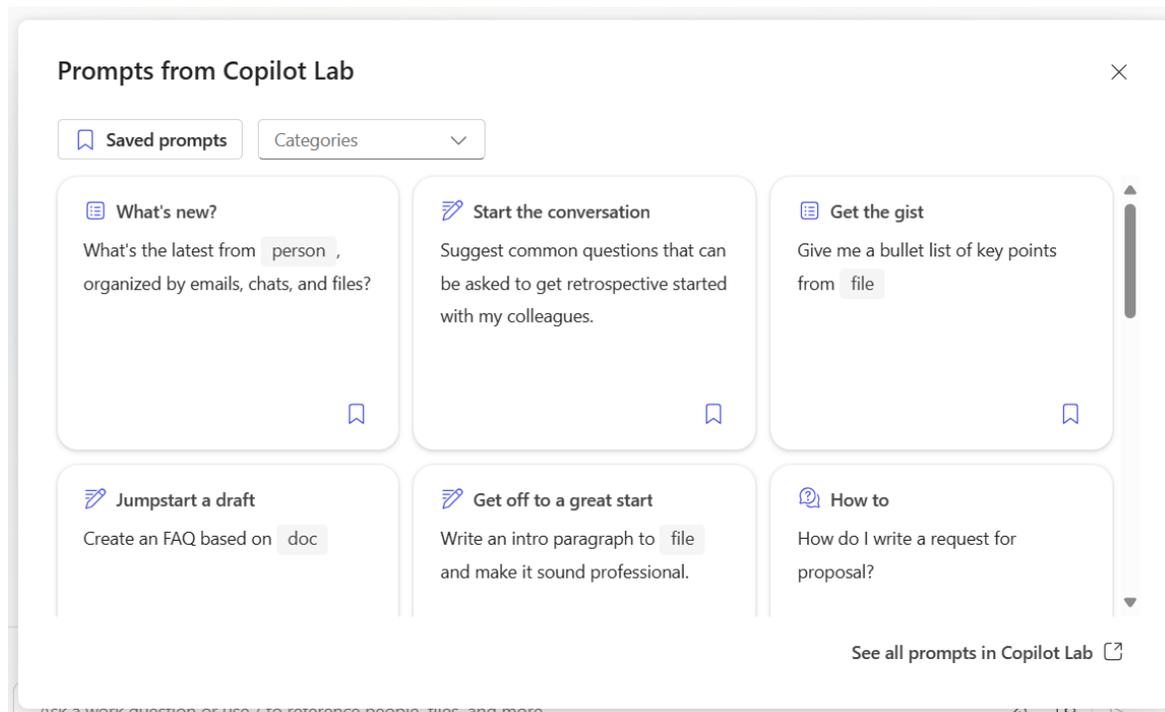
3. Why Should You Care?

- **Skill Development:** Copilot Lab helps users become proficient in working with AI.
- **Community:** Engage with other Copilot users, share insights, and learn from each other.
- **Innovation:** Discover new ways to enhance productivity and creativity.

Copilot Agents

Copilot agents enhance Microsoft 365 Copilot by connecting to your organization's data sources and automating business processes. These AI-driven agents can suggest actions, automate tasks, and provide insights to aid decision-making.

You can use pre-built agents, agents created by others in your organization, or create your own.





Benefits of using Copilot agents

Integrating Copilot agents into your workflow offers numerous advantages. Here are a few examples:

Enhanced productivity and efficiency - Copilot agents take on mundane and repetitive tasks, freeing up your time to focus on more strategic and creative endeavors. By automating routine activities, such as data entry, scheduling, and report generation, these agents help you accomplish more in less time.

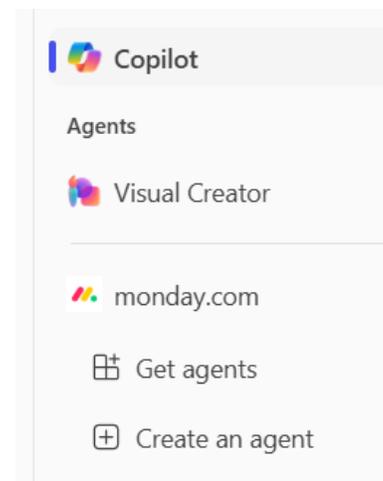
Improved accuracy and consistency in tasks - Human error is an inevitable part of manual tasks. Copilot agents, with their precise algorithms and data processing capabilities, ensure a higher degree of accuracy and consistency in your work. This reliability is particularly valuable in fields that require meticulous attention to detail, such as research, customer support, and project management.

Personalized assistance tailored to individual needs - Copilot agents provide personalized assistance, offering suggestions and solutions that are most relevant to your tasks. This tailored approach enhances the overall user experience, making work more intuitive and less cumbersome.

Explore and Get Agents

Agents can be found in the app store in Microsoft Teams, the Microsoft 365 Copilot app, Microsoft 365 Apps like Word or Excel, or the web and work tabs of Copilot Chat.

- From Copilot in Teams or the Microsoft 365 Copilot app, select **Get agents** on the right-side panel to explore agents in the app store.
 - From Microsoft 365 Apps select **Add-ins > More Add-ins** then select the **Agents** category from the menu.
1. Once you have found an agent that you'd like to use, install it by selecting **Add** on the app tile or in the app details dialog.
 2. After installing, select **Open in Copilot**. You will see the agent selected on the side panel on the right. This indicates that you're chatting with the agent.



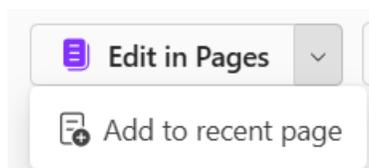


Copilot Pages

With **Copilot Pages**, you can collaborate on content with people and AI in real time—adding content from Copilot, your files, and now from the web as well. And you can quickly create **AI-generated images** for campaigns, product launches, and social media posts.

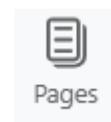
Copilot Pages allows for multiplayer collaboration, where you can work with your teammates in real-time, seeing everyone's contributions.

- Added new value to Copilot Pages—a dynamic, persistent canvas designed for multiplayer AI collaboration—with **rich artifacts**. Now, you can prompt Copilot to create everything from interactive flow charts to blocks of code—drawing from data across Microsoft Graph—then share them in durable Pages your team can build upon.



At the bottom of a Chat in Copilot you can choose Edit in Pages or Add to recent page.

If you already have a Page, you can reopen it by clicking on the Pages icon on the left navigation pane in Copilot



Copilot in Excel

Copilot in Excel helps you do more with your data. Starting with a table with data, you can tell Copilot what you want to know using natural language. It can help show correlations, suggest new formulas based on your questions, and generate insights that help you explore your data. Format and organize your data, create visualizations, or ask for general formula column suggestions based on your data.

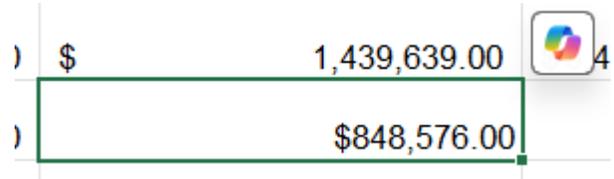
Copilot in Excel is a powerful tool that can help you visualize, analyze and transform data in your spreadsheets in many different ways. Here's what it can do for you:

- **Data analysis.** Copilot looks at your tables and brings important information into focus. You can then dig deeper by questioning Copilot.
- **Modeling.** When working on financial modeling, you can explore different scenarios by asking "what-if" questions and providing prompts such as "model how a change to X would affect Y"
- **Visualizations.** AI helps you create charts and graphs to visualize your data in a clear and understandable way.
- **Writing formulas.** Copilot assists in writing formulas for your calculations, making complex formula creation easier and more accessible.



- **Organizing and cleaning data.** Copilot can quickly clean up messy data for you. It can remove extra spaces, merge values from different columns, highlight duplicates, sort, filter, and more.
- **Suggestions.** Get intelligent recommendations for formulas, functions, and actions based on your context.
- **Insights.** Uncover interesting insights within your data, like trends, outliers, or correlations between different parts.
- **Automating tasks.** Copilot can even write VBA code to help you automate common tasks. This is like creating kind of shortcuts for things you do often.

New Copilot Icon

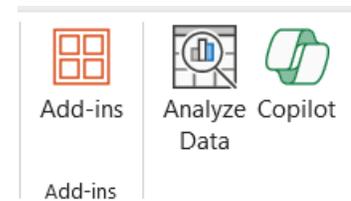


Copilot in Excel is a handy helper that makes your work easier and helps you get more done without all the hard work.

Copilot on the Ribbon

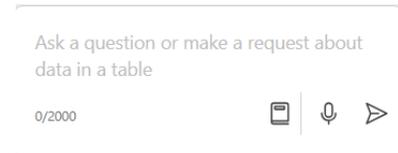
Select **Copilot** on the ribbon to open the chat pane. Enter your prompts and start working with Copilot.

When you click a cell with data in Excel and see an icon, it means that Copilot is ready to assist you with various tasks related to that data. Here’s how you can use it:



Talk to Copilot

Use the microphone icon at the bottom right corner of the Copilot window. This will allow you to talk directly to the system to enter the prompts instead of typing.



Copilot in Word

Copilot in Word ushers in a new era of writing, leveraging the power of AI. It can help you go from a blank page to a finished document in a fraction of the time it would take to compose text on your own.

Here are some key features of **Copilot in Word**:

1. **Draft with Copilot:**
 - When creating a new document or adding a new line in an existing one, the **Draft with Copilot** experience appears.



- You can provide a simple sentence or a more complex request as a prompt for Copilot. For example, you could say, “Write an essay about baseball” or “Create a paragraph about time management.”
 - If you have a **Copilot for Microsoft 365** license, you can reference up to three existing files to ground the content Copilot drafts.
 - Copilot will generate new content based on your prompt, and you can choose to keep it, discard it, or ask Copilot to regenerate a different version.
 - Use the **Inspire Me** button to have Copilot continue writing based on the existing content in your document.
2. **Transform with Copilot:**
- Sometimes rewriting and editing existing content takes more time than writing from scratch.
 - Copilot helps you transform your existing content into a polished document.
 - Fine-tune Copilot’s response by providing instructions like “Make this more concise.”
3. **Chat with Copilot:**
- Copilot Chat can provide helpful actions based on your document content or obtain additional content from outside resources.
 - Ask Copilot Chat questions to research, ideate, or iterate on possible content to add.
4. **Summarize with Copilot:**
- If you have a lengthy document to review, let Copilot help you distill it down to key points.
 - Open an existing document, select Copilot from the ribbon, and enter “summarize this document” in the Copilot compose box.

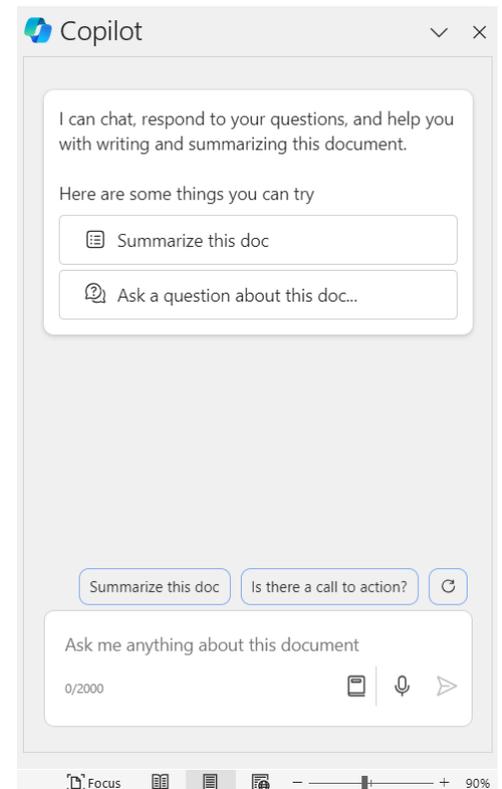
Remember that while Copilot may write exactly what you need, sometimes it can be “usefully wrong,” providing helpful inspiration.

Open the Copilot Pane

Click the Copilot icon on the Ribbon to open the pane on the right side of the window.

Use the suggested things you can try or use the Prompt below to ask questions about the document.

This helpful feature provides answers to questions—broad or specific—about your document. You can even iterate and refine with back-and-forth discussions, get a





summary or specific information about the document content, or ask it to generate ideas, tables, or lists that you can copy and insert into your document.

When generating summaries or asking questions about your document, Copilot will provide references with citations to where it retrieved its information from.

Using Copilot in a New Document



Select the icon or press Alt + i to draft with Copilot

When you open a new document in Word, you will see the Copilot icon and Select the icon or press ALT+ I to draft with Copilot.

As you continue to type in your document, Copilot will be there to assist you with the



icon to the left of your current location.

Using Copilot in Existing Documents

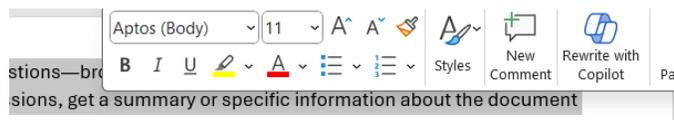
1. Select Text
2. Click on the Copilot icon and choose Rewrite with Copilot or Visualize as a Table.



Rewrite with Copilot

Sometimes rewriting and editing your documents takes more time and thought than writing your ideas down in the first place. Copilot not only helps you create new content, but it also helps you transform your existing content into a document you can be proud of.

1. Open Word and an existing document.
2. Select the text you want to rewrite.
3. Click the Copilot button on the page and choose the “Rewrite with Copilot” option.
4. Click the back-and-forth buttons to navigate between the different draft suggestions.
5. Click the Replace button to insert the new text.
6. (Optional) Click the “Insert below” button to keep the original and newly generated content.





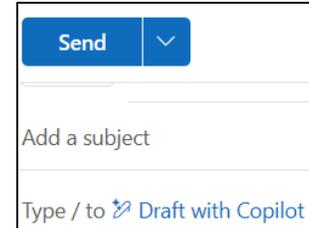
Also select the text and use the mini toolbar for Rewrite with Copilot.

Copilot in Outlook

Copilot combines the power of large language models (LLMs) with Outlook data to help you stay productive in the workplace.

Currently, Outlook Copilot introduces three key features:

1. Summarizing Emails
2. Drafting Emails
3. Improve Emails (Coaching)



Summarize emails - automatically creates a summary based on the content of an individual email or an entire email thread. This feature helps you comprehend the core information and quickly grasp the key points.

In the case of a very long thread, Summarize may not use older messages in the conversation, as there are limitations of how much can be passed into the LLMs. Users may see a warning that the summary doesn't represent the full thread.

To use Summarize:

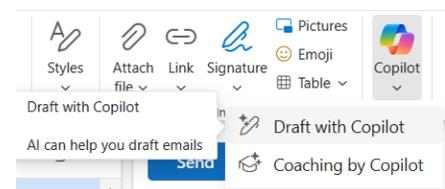
1. In the reading pane of a current message, at the top right corner,  Summarize click the Summarize icon.
2. To close the Summarize, click the icon again.

Draft emails - writes a comprehensive email draft based on the original email you're responding to or your own prompt when composing a new email. You can use the generated content as-is or tweak the tone and length settings to create a new draft that's just right for you.

For Draft with Copilot, users can choose what tone and length settings Copilot uses to generate content.

To use Draft emails in Outlook for the Web:

1. Open Outlook for the Web.
2. Create a new message.
3. Click the Copilot icon, then Draft with Copilot.
4. In the window, type in "what do you want this email to say?"





Improve emails (coaching) - analyzes your email drafts and provides feedback on tone, clarity and reader sentiment, accompanied by specific suggestions to improve various aspects of the email. This feature is particularly useful for obtaining feedback on crucial emails, allowing users to fine-tune their text before sending.

In Coaching by Copilot, users will not be able to use Coaching on a draft that is less than 100 characters.

To use Coaching:

1. Open a New Message.
2. From the ribbon click the Copilot icon, then Coaching by Copilot.



Copilot will review your email and offer suggestions to improve the tone, clarity, and overall reader sentiment.

Main Functionalities

These main functionalities offer a variety of practical applications, including:

- Condensing lengthy emails, meeting invites and whole discussions.
- Creating initial email drafts, providing a solid foundation for you to build upon.
- Helping you prepare for meetings and events: draft a meeting agenda from your notes, alert you about any conflicts in your Outlook calendar, and even offer recaps for your meetings that have already happened.
- Refining, rephrasing, and improving your emails, making sure your messages are clear, concise, and effective.
- Adding some style to your emails to make them more engaging and personalized.
- Teaching you to write better emails.

In summary, Copilot is an amazing tool that is actively developed. So, you can anticipate even more incredible features in future. Just as Microsoft shows in their promotional videos, it will be able to prioritize your emails and tasks, provide suggestions for follow-up actions, and search for information from other Office apps to include to your emails. And that's just the beginning!

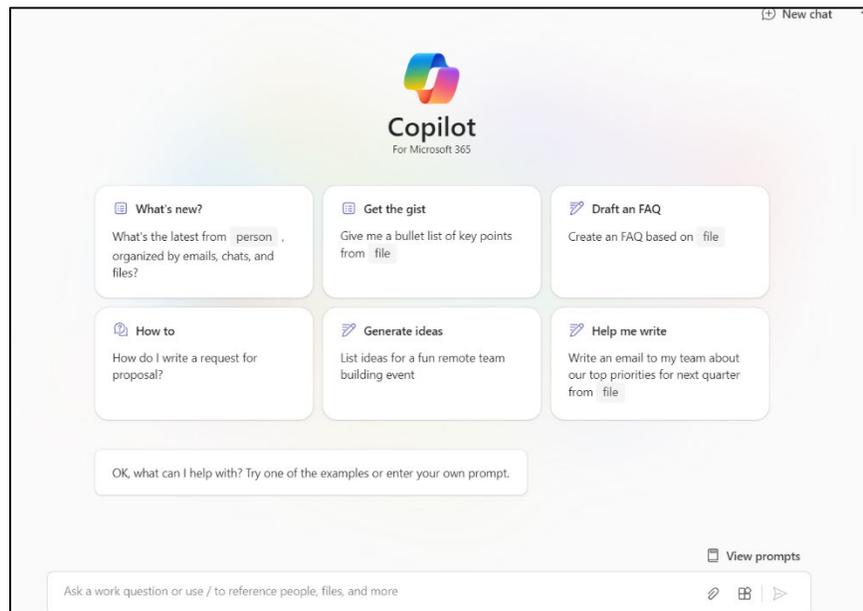


Copilot in Teams



The new Copilot app in Microsoft Teams gives you personalized information, such as your meetings, files, or colleagues. Go back to your chat history with Copilot anytime you need a reminder and explore a range of prompts in the Copilot Lab to get the most out of your experience. The Copilot app is located at the top of your chat conversations and is currently offered with a Copilot for M365 license.

When you first open Copilot in chat, you will be presented with best practices for using Copilot and suggested prompts to get you started. Use Copilot to:



Summarize

- List out key points from [a file]
- Recap your last meeting
- Summarize unread emails from [this person]

Create

- Create an FAQ based on [a file]
- Write an intro to [an email]
- Suggest 5 compelling titles for [a file]

Ask

- What's my next meeting?
- Who am I meeting with tomorrow?
- Where was I mentioned by [a person]?

Some suggested prompts require you to refer to files or other data sources, which are indicated by blue text. Copilot will suggest a list of items you can choose from. To select something not on the list, type in the reference after the slash "/" in the compose box and select from the newly generated options.



Allow some time for Copilot to provide a response. After Copilot provides a response, ask clarifying questions, provide additional information, refine the output, or type another question that continues the conversation for up to 20 queries.

Select New Topic above the compose box to restart the conversation context with a new query and suggested prompts. Your previous chat history with Copilot will still be visible.

Copilot in Teams Meetings

Copilot in Microsoft Teams enhances collaboration and helps you get the most out of your Teams chats and meetings. Quickly recap, identify follow-up tasks, create agendas, and ask questions for more effective and focused meetings. Summarize key takeaways, see what you've missed, and pinpoint key people of interest in chat threads you were added to. All without breaking the flow of discussion.

Copilot in Teams uses your Teams chat and meeting content to generate insights and actionable suggestions alongside your most important Teams touch points.

During a meeting - Use Copilot in Teams meetings to summarize key discussion points—including who said what and where people are aligned or disagree—and suggest action items, all in real time during a meeting.

Have a more effective meeting

Act as a thought partner by trying these prompts within the Copilot compose box to the right of your meeting window:

- Where do we disagree on this topic?
- How did [a meeting participant] respond to this proposal?
- What questions can I ask to move the meeting forward?
- Where are some holes in [a meeting participant's] argument?
- Create a table with the ideas discussed and their pros and cons.

You can also select More prompts below the Copilot compose box and choose from the following:

- Recap the meeting so far.
- List action items.
- Suggest follow-up questions.
- What questions are unresolved?
- List different perspectives by topic.



- List the main items we discussed.
- Generate meeting notes.

Wrap up a meeting with clear next steps

Copilot will send a prompt a few minutes before a meeting's scheduled end to help participants wrap up. Select Open Copilot to see a summary of key points of discussion and identify agreed-upon next steps, including tasks assigned to specific people. Participants can still make use of Copilot by asking if there are any unresolved issues or open topics from the agenda, or any other related questions that may help users to grasp the meeting wrap up.

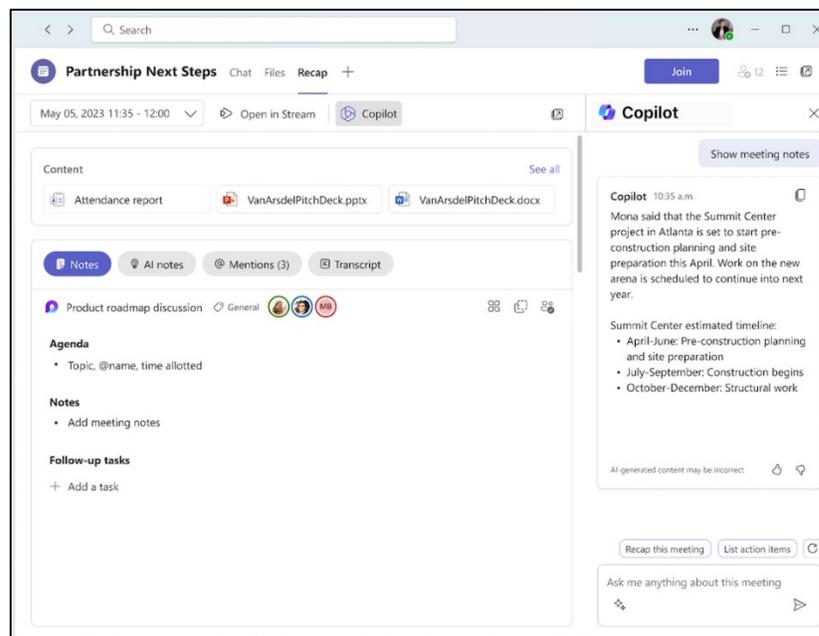
After a meeting

Copilot in Teams meetings will also be available once the meeting has ended in the meeting's Recap tab.

Notes:

- Intelligent recap is available as part of Teams Premium, an add-on license that provides additional features to make Teams meetings more personalized, intelligent, and secure. To get access to Teams Premium, contact your IT admin.
- Intelligent recap is also available as part of the Copilot for Microsoft 365 license.

From your Teams meeting chat, go to the Recap tab and open Copilot.





Here are some suggestions for prompts you might want to try. Copy them or modify them to suit your needs.

- What questions were asked, answered, and unresolved?
- What was the mood of the meeting?
- Summarize what people said, in a less technical way.
- Why did [a meeting participant] say that this idea was a good one?
- For each participant, what was the biggest concern? What were they most excited about?
- What ideas did [a meeting participant] have that I can share with the product team?
- Draft an email to the meeting participants that summarized the meeting and includes the action items.

Edit Your Display Name in Meetings

Release March 11, 2025.

- Customize your presence during a Teams meeting by editing your display name. Your edited name will remain throughout the duration of the meeting. To change your name, select **People**  in your meeting controls. In the **Participants** pane, hover over your name and select **More options**  > **Edit display name**. Enter a name and select **Save**.

Copilot in Teams Chats

Copilot empowers you to ask questions about your chat conversations in Teams. You can use Copilot to quickly review the main points, action items, and decisions from your chats, without having to scroll through long threads. You can also choose to view highlights from the past 1, 7, or 30 days of conversation.

Note: Copilot in Teams chat only uses data available in the chat thread you have open.

Copilot is available in the following chats and only references the meeting chat, not the meeting transcript:

- One-on-one and group chats.
- Single meeting chats or scheduled private meeting chats.
- Meet Now chats.



To access Copilot in Teams chats:

1. Select a chat in Teams, then select Copilot in the upper-right corner.
2. A pane will open to the right of the chat where you'll find introductory information about using Copilot in chat, and a compose box to ask a question about the chat.
3. Besides answering questions and summarizing the conversation, select More prompts below the compose box to guide you and quickly pull out the details you need.
4. In responses from Copilot, you will see citations to the relevant information in the chat thread. Selecting a citation will take you to the referenced message in the chat thread to the left.
5. Only you can see your conversations with Copilot, but if you'd like to share the response with someone else, select Copy at the top right of the individual response to copy the text. Then, paste it into another chat, channel conversation, or anywhere else.
6. To close Copilot in chat, select Copilot again or the X button at the top right of the pane.

Use suggested actions in chat

Suggested actions appear in Teams chat and, when selected, will open Copilot to the right of the chat. For example, when returning to a chat, if there are eight or more unread messages, you might see a clickable suggestion "Summarize what I've missed." Select the suggestion to open Copilot and generate a chat summary.

Storyline in Teams

Connect with colleagues and leadership from your org right in Teams with Storyline. Discover and express perspectives in shared content, receive leadership announcements, and more.

Start the conversation or join the ones around you through the storyline in Viva Engage. The Storylines landing page aggregates content from people you follow as well as relevant and trending storyline content across the organization.



- To go to the storylines landing page, select the Storylines tab in Viva Engage.

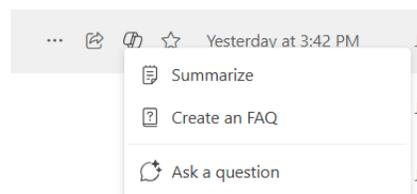


Copilot in OneDrive

Using Copilot in OneDrive can significantly enhance your file management and productivity. Here's how you can get started:

1. Key Features:

- **Extract Information:** Quickly extract information from multiple files without opening them.
- **Compare Documents:** Analyze up to 5 selected files simultaneously to identify differences and similarities.
- **Summarize Files:** Get quick summaries of your files to stay updated without spending hours reading.
- **Generate Insights:** Use Copilot to generate insights from your documents and jumpstart your work.



2. Using the Chat Panel:

- Activate the Copilot chat panel to ask questions about your files. You can input custom questions or use suggested prompts.
- For example, you can ask Copilot to outline a sales pitch based on selected files or provide improvement suggestions for a document.

3. Speech-to-Text Input:

- For added convenience, Copilot supports speech-to-text input, allowing you to dictate your questions and commands.

These features are designed to streamline your workflow and make managing your files more efficient.



What's Coming with Copilot in 2025

AI adoption is already happening in the workplace, but employees aren't waiting for an official rollout. Our most recent Work Trend Index shows that 75% of employees are using AI at work.

Microsoft's commitment to Copilot in 2025 includes a fully integrated AI assistant across Microsoft 365, Dynamics 365, and Power Platform. Copilot offers features such as seamless integration, contextual understanding, real-time collaboration, cross-platform accessibility, and industry-specific solutions. It can boost productivity in Word, Excel, PowerPoint, Teams, Power Automate, and beyond.

Microsoft continues to push the boundaries of AI innovation with its Copilot Studio platform. As part of the 2024 Wave 2 release plan, the company is set to roll out an impressive array of updates and features between October 2024 and May 2025. These enhancements aim to make Copilot more versatile, secure, and capable of supporting a broad range of business needs. Here's a detailed look at the planned features and improvements:

New Microsoft Copilot Features Being Enabled in 2025

- **Azure OpenAI Integration:** Starting February 2025, users can leverage Azure OpenAI on their data to generate tailored responses, enhancing the relevance of AI outputs.
- **Generative Actions:** By January 2025, users will be able to automate tasks through generative actions, streamlining workflows and improving efficiency.
- **Azure AI Search Index:** From March 2025, integrating Azure AI Search indexes as knowledge sources will enable more comprehensive information retrieval within the platform.
- **Real-Time Knowledge Integration:** By March 2025, Copilot will support real-time knowledge from non-Microsoft services, broadening the scope of accessible information.
- **Power Platform Connector Enhancement:** Every Power Platform connector with a GET action will become a potential knowledge source in Copilot Studio by March 2025, expanding data integration capabilities.
- **Performance Insights:** Starting November 2024, administrators and makers can access detailed analytics on copilot performance, aiding in optimization and user satisfaction assessment.



- **Image-Based Responses:** From November 2024, Copilot will be capable of generating responses based on uploaded images, enhancing its versatility in handling diverse data types.
- **Enterprise Data Integration:** In December 2024, new graph connections will allow the incorporation of enterprise data, facilitating more personalized and context-rich interactions.
- **Custom Engine Agents for Microsoft 365:** By February 2025, users can extend Microsoft 365 Copilot with custom engine agents created in Copilot Studio, enabling tailored solutions within the Microsoft ecosystem.
- **Automated Event-Triggered Copilots:** Starting November 18, 2024, the platform will support the creation of automated copilots that initiate actions based on specific events, enhancing responsiveness and automation.
- **Customer-Managed Encryption Keys:** By March 2025, users can protect their data with customer-managed encryption keys, offering enhanced security and compliance control.
- **Expanded Deployment Channels:** In March 2025, Copilot deployment will extend to WhatsApp, Azure Communication Services Chat, and SMS channels, broadening communication reach.
- **Unified Connectors:** A single connector for both knowledge and actions will be available by April 2025, simplifying integration processes.
- **Agent Discovery and Installation:** Starting May 2025, administrators can discover and install agents directly from Copilot Studio, streamlining the integration of new functionalities.
- **Third-Party Data Enrichment:** By May 2025, users can enhance agents with third-party data using extensions, allowing for more comprehensive and informed interactions.
- **REST API Connector Creation:** The ability to create REST API copilot connectors in Microsoft Copilot Studio became generally available on November 15, 2024, facilitating custom integrations.
- **Action Unpublishing:** Users can unpublish connector actions for Copilot agents starting December 2024, providing greater control over available functionalities.
- **Microsoft 365 Integration:** As of October 10, 2024, users can create Copilot agents within Microsoft 365 Business Chat and Teams, enhancing collaboration tools with AI capabilities.
- **Topic Import and Export:** The feature to import and export topics across copilots and environments became available on October 11, 2024, aiding in content management and scalability.
- **Action Testing and Debugging:** By May 2025, administrators and makers will have tools to test and debug agent actions within Copilot Studio, improving development workflows.



- **Action Usage Analysis:** Starting May 2025, insights into action usage for agents will be available, assisting in performance monitoring and optimization.
- **Knowledge Source Analysis:** From May 2025, users can analyze knowledge source usage for custom agents, enabling better resource management and content strategy.

As these tools roll out, organizations will gain access to more adaptive and impactful ways to leverage AI in their operations, setting the stage for a transformative year ahead.

Copilot in 2026

In 2026, Microsoft is expected to introduce several new features to Copilot 365 to further enhance productivity and collaboration:

1. Advanced AI Integration:

- **Contextual Task Automation:** Copilot will be able to automate more complex tasks by understanding the context of your work across different Microsoft 365 apps.
- **Enhanced Natural Language Processing:** Improved language models will allow for more accurate and nuanced responses, making interactions with Copilot even more intuitive.

2. Expanded Collaboration Tools:

- **Real-time Co-authoring:** Multiple users will be able to collaborate on documents in real-time with Copilot providing suggestions and edits simultaneously.
- **Integrated Feedback Loop:** Users will be able to provide feedback directly within the apps, helping to continuously improve Copilot's performance.

3. Personalized User Experience:

- **Adaptive Learning:** Copilot will learn from your usage patterns to provide more personalized suggestions and insights.
- **Customizable Interface:** Users will have more control over the Copilot interface, allowing for a more tailored experience.

4. Enhanced Security and Compliance:



- **Advanced Data Protection:** New security features will ensure that user data is even more secure, with enhanced encryption and compliance with global data protection regulations.
- **Audit Trails:** Detailed audit trails will be available for all actions performed by Copilot, providing transparency and accountability.

These features aim to make Copilot 365 an even more powerful tool for users, helping them to work smarter and more efficiently.

Websites

Copilot Blog - [Homepage | Microsoft Copilot Blog](#)

Copilot Release Notes - [Release Notes: March 19, 2025 | Microsoft Copilot Blog](#)

Copilot Chat – Free - [Microsoft 365 Copilot Chat – Copilot for all your employees | Microsoft Community Hub](#)